



# What is Maker-Checker Maker/Checker concept in the Local Government Directory (LGD)?

The principle of maker and checker means two-level authorization workflow where one individual may create an entity transaction, and the other individual would be involved in authorization of the same.



#### What are the duties of the Maker-Checker Users?

The Maker User (LGD Data Manager), any Data Entry Operator/SPMU/DPMU, can perform the Create/View/Edit/Delete operations on the Draft Entity. Also, the Checker User (LGD Data Owner or Nodal Officer), a designated officer can perform all operations as Maker, however, ONLY the Checker User can Publish the Draft Entity along with eSigned Govt. Order onto public domain.



#### What is eSign?

eSign stands for electronic signature, a paperless mode of signing documents online and enabling any Aadhaar-holder to sign documents electronically using Aadhaar eKYC services. Through eSign services, a Digital Signature Certificate (DSC) can be obtained and an eSign can be affixed within seconds.



### What is mandatory for eSign registration?

The Checker User Profile Name and Aadhaar Name must be an exact match, or the eSign registration will not be successful.



#### Who can register for eSign?

ONLY the Data Owners/Nodal Officers (Checker Users) enlisted in Local Government Directory (LGD) can register for the eSign services to authenticate the documents. The Checker Users are required to provide their official email id's and official mobile numbers for eSign registration.



### What if the Checker User Profile Name and Aadhaar Name does not match?

If User Profile Name and Aadhaar Name do not match, the eSign registration will not be successful. The system will prompt the user to either request to reset user profile or re-enter the Aadhaar number (in case of incorrect Aadhaar) and the eSign registration consent.



#### What is eSign Registration Consent?

The eSign Registration Consent is ONLY for the Checker User Profile. When the Checker user fills in the profile details and logs in for the first time, the eSign Registration Consent gets displayed.



## What happens to the Checker User Profiles in case of transfers, retirement or other reasons?

The Newly Appointed Data Owners/Nodal Officers can either update Checker User Profile (with active email id and mobile number), or request a reset of Checker User Profile. Once updated, the NEW user can complete their user profile and eSign registration successfully.